

Dear student,

the course of the master's program Sustainable Resource Management demands a mandatory internship of 7 weeks. The internship accounts for 10 ECTS credits of your master's course. To receive these credits you have to accomplish your internship and to deliver following records to:

Praktikantenamt Weihenstephan
Alte Akademie 1
85354 Freising

Opening hours:
Monday-Thursday 8:30 – 12:30
Tuesday 8:30 – 15:30

Phone/E-mail: take a look at our homepage: www.praktikantenamt-weihenstephan.de/mitarbeiter

Before the internship we recommend to

- **fill in an internship contract**
- **pass a copy** signed by the host organization and yourself to Praktikantenamt-Weihenstephan

Please make sure that you have

- **a Health insurance**, valid in the country of your internship (a valid German health insurance while you are enrolled is a must!)
- **a Liability insurance** (highly recommended!)
- **an Accident insurance** (highly recommended!)
- **a visa** (if required)

After the internship - not later than four weeks after your internship - we need the following documents

- **Personal internship report - printed and signed version** (not more than 10 pages!) Describe briefly the course of your internship. Give information about your duties and responsibilities during your internship: Include information on the connection between your work and the study program and on living and working in a foreign country. Deliver detailed information about the host organization, mentioning especially good/weak points, positive/negative experiences.
- **Personal internship report - digital short version** sent to: friederike.doerr@paw.bayern.de
- **Copy of your confirmation of completion/stay** (issued by the host organization)

Please feel free to contact us for further information.

Friederike Dörr
Head of the Praktikantenamt Weihenstephan
Technische Universität München/Wissenschaftszentrum Weihenstephan
Hochschule Weihenstephan-Triesdorf